

## 1. Process Overview

Please ensure you have attended to the following items below prior to applying for SSP via the online application form :

Check [C]Tc 0.0 0.005 Two available

Complete the SSP Proposal and Head of School Statement (as part of the online form), explaining the purpose and description of intended Special Studies activities.

Discuss your SSP application intention, including a leave plan, with the Head of School at least two weeks in advance.

If relevant, provide an approximation of all-