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Please attach a copy of the current PD of the position being reclassified and describe why the position has changed, including the duties, tasks, scope of responsibility and/or complexity of the position and what has contributed to those changes?	

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Provide relevant information to support the application for reclassification.
Note: For the reclassification to be considered, a copy of the current position description and a draft (proposed) position description, that accurately describes the duties, tasks, scope and complexity of the position must be submitted for assessment. Applicants may contact their HR Advisor for reclassification advice.
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On completion, please farward the form to the Head of School/Branch/Feeville/Fiveville/Manager/Director
On completion, please forward the form to the Head of School/Branch/Faculty Executive Manager/Director
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