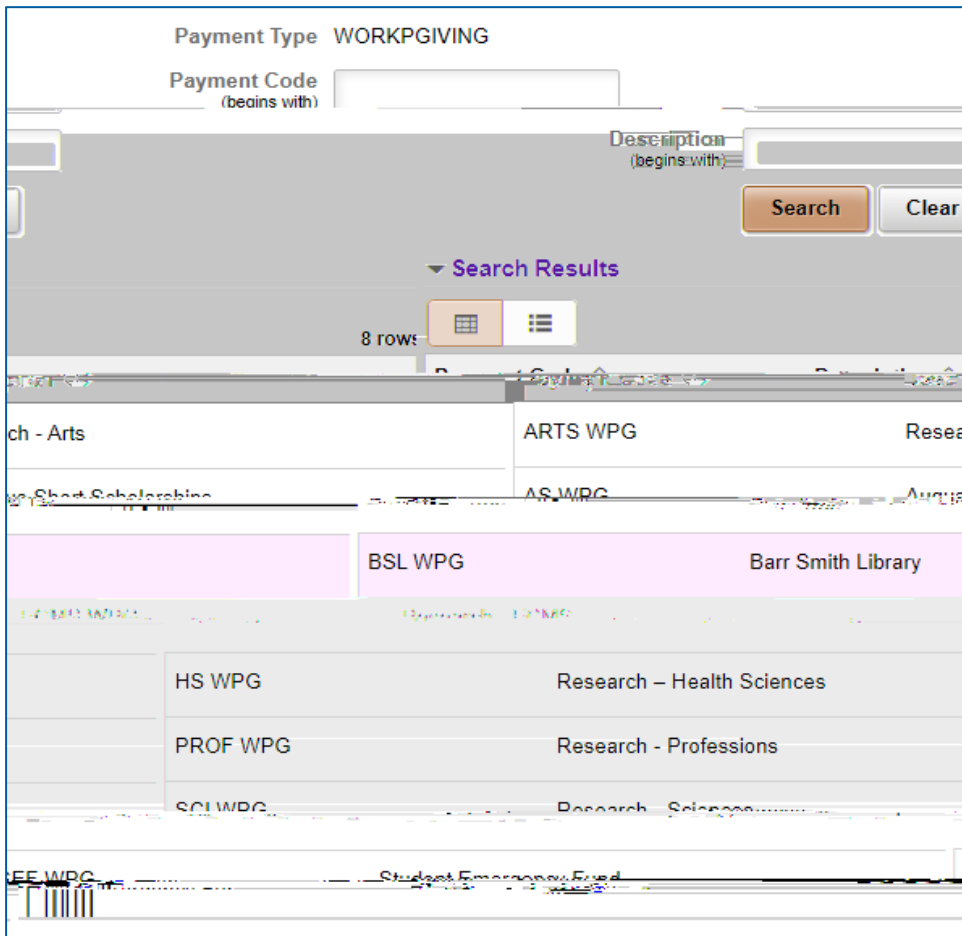




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3. Select **\*Payment Code**: Click on the look up icon and select one from the list



#### 4. Payment details

- Begin Date: Enter the start date for gift deduction
- End Date: Leave blank or add date for final gift deduction
- Amount: Enter the amount to be deducted per pay fortnight
- Acknowledge my gift: use slide button



*this is to declare whether you would like the donation acknowledged publically. Please click on the information button  for details*

- Comments: Enter if any
- Attachment (Optional)

